

D) APPLICATION

1. This application for membership is made with the sponsorship of the following member Institution within the IDEAL Consortium:

(Please print in BLOCK letters)

Member Institution:

.....
Authorised Signature:

.....
Name:

.....
Title:

.....
Date:

2. The following constitutes an application for membership of the IDEAL Consortium. By the following affixed signature to this Memorandum of Agreement, this Institution attests that its School/Faculty/College responsible for assessing the competencies of medical students has agreed to accept and comply with all rights and obligations noted herein and within the IDEAL Consortium Bylaws.

School/Faculty/College:

.....
Institution:

.....
Authorised Signature:

.....
Name:

.....
Title:

.....
Date:

FOR OFFICIAL USE ONLY

The decision by the Consortium Policy Committee is to

APPROVE

NOT APPROVE

this application for membership in the IDEAL Consortium.

Authorised Signature:

.....
Name:

.....
Title:

Chair, Consortium Policy Committee

.....
Date:

CONTACT US



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MEMBERSHIP APPLICATION

IDEAL Consortium

Sharing Medical Student
Assessment Banks



Memorandum of Agreement

A) PREMISE AND PURPOSE

1. Whereas the University of Alberta, the Chinese University of Hong Kong, and the University of Hong Kong have agreed to provide the IDEAL software system to other medical schools that agree to mutually pool and share their respective item banks using the database management, search and retrieval protocols as required by IDEAL, and
2. Whereas the existing member Institutions in the IDEAL Consortium (Sharing Medical Student Assessment Banks) have agreed to pool and share their respective item banks in accordance with policies, procedures and regulations (hereafter referred to as the IDEAL Bylaws) for purposes of ensuring quality control, copyright protection, efficient governance, and the continues development of an increasingly larger item bank accessibly to existing members and other medical schools that join the Consortium,
3. Application for membership in the Consortium is invited from a medical school that agrees to mutually pool and share item bank(s) in accordance with the IDEAL Bylaws.
4. This Memorandum of Agreement (MOA) identified the benefits for and the overall responsibilities of each new member Institution, and by affixing the signature of its responsible administrate head to this MOA, applied for membership, attaches a full description of its assessment and associated quality control procedures and processes, and agrees to accept the benefits and responsibilities of membership pin the IDEAL Consortium.

B) BENEFITS

1. Upon acceptance of this signatory Institution's application, it is agreed that the IDEAL Consortium will provide, at cost, training for this Institution's designated Item Bank Administrator (IBA) in the operation of the IDEAL system and the management of the Consortium's item banks.
2. Upon receipt and incorporation of the Institution's restricted and/or non-restricted item banks into the respective Consortium's restricted and non-restricted item banks, it is agreed that the Consortium will provide this Institution copies of the Consortium's item banks, the IDEAL programs, the Item Analysis programs, and all related installation and operational manuals.
3. Upon receipt of the Consortium's banks, it is agreed that this signatory Institution will be accorded representation and voting privileges in the next scheduled meetings of the Consortium's standing committees, namely the Consortium Policy Committee (CPC), the Item Bank Administrator's Committee (IBAC), and, if needed or appropriate, one of more of any ad hoc task forces that the CPC or IBAC may establish.
4. Provided membership is continued in the Consortium, it is agreed that the Consortium will provide this signatory with updated versions of the Consortium's restricted and non-restricted banks, normally produced on an annual basis, and, when applicable, updated versions of the IDEAL software and related manuals.

C) RESPONSIBILITIES

1. This Institution attests that it has read, understood, and accepts the policies and procedures as specified in the Bylaws of the IDEAL Consortium (Shared Medical Student Assessment Banks).
2. This Institution agrees to adhere to the regulations, achieve the standards, accept the responsibilities, and meet all obligations as required by the Bylaws of the IDEAL Consortium (Shared Medical Student Assessment Banks).
3. This Institution recognises the potential need for, and agrees to the possible development of, addition or revised Bylaws that may be determined as necessary or desired for improving the efficient management of the Consortium and/or the enhancement of and use of its item banks, and/or the supporting software programs.